

MINUTES OF VILLAGE BOARD MEETING

April 6, 2020

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 PM on Monday, April 6, 2020 in accordance with the notice of meeting delivered to the members on April 3, 2020.

1. Roll Call:

	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
Lee Fredericks	x	
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
Marlyss Thiel		x
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Also Present:

Village Administrator Margaret Wilber, Village Engineer Jim Haggerty and Clerk Tammy Tennies

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Minutes

1. 3-16-2020 Minutes DRAFT

B. Vouchers

1. April 6, 2020 Voucher Report

Motion Board Member Behrend/Board Member Kohl to approve the minutes of 3-16-2020;pre-authorized checks #51024-51069 in the amount of \$93,991.06; Online payments #200325001-200325054 in the amount of \$463,220.91 and payroll checks #20032001-200320065 in the amount of \$55,971.17 and #200403001-200403064 in the amount of \$54,092.03; Passed

C. Committee Reports

3. **Public Comments - None. Due to the current emergency conditions, there will be no public comments section at this meeting. Members of the public are encouraged to submit comments in writing via mail or email, or contact Village Hall at 262-644-5265 to submit comments for distribution to the Village Board.**

Administrator Wilber informed the Board that two written public comments were received prior to the meeting and copies of these were distributed to the Board members

4. Unfinished Business and Action Thereon

5. New Business and Action Thereon

A. Resolutions

1. 04-01-2020 Farmstead Creek Highlands disbursement authorization 4-6-20

Administrator Wilber stated that Engineer Haggerty has confirmed that the inspections have been performed by Ruekert-Mielke for continued construction review on sanitary sewer, laterals and coordination with the contractor for a cost of \$12,397.50. She noted that Engineer Haggerty recommends payment of \$12,397.50 to Ruekert-Mielke.

Motion Board Member Otte/Board Member Fredericks to approve Resolution 04-01-2020;
Passed

B. Licenses and Permits

1. Annual fireworks permit for Slinger Speedway for May 24th, June 28th, July 7th, Aug. 15th and Sept 6th (rain dates May 25th, July 5th, July 8th, Aug. 22nd and Sept. 7th)

Administrator Wilber noted that the Slinger Speedway plans to move forward with this year's schedule, provided that the current pandemic restrictions do not prohibit this activity.

It was noted that in the past the Board has waived the fee for the 4th of July fireworks permit. The Board agreed that they would like to waive the 4th of July fee this year also.

Administrator Wilber asked that the motion contain language to reference restrictions regarding public gatherings.

Motion Board Member Behrend/Board Member Gundrum to approve the 2020 fireworks permits for Slinger Speedway, waiving the fee for the 4th of July fireworks permit and subject to any restrictions by the State regarding public gatherings; Passed

2. Kwik Trip -1200 E Commerce Blvd - Agent change requested, new Agent Robert Goodell

Administrator Wilber noted that there was a change in the agent for Kwik Trip, which requires Board approval.

Motion Board Member Fredericks/Board Member Kohl to approve the change in agent for Kwik Trip located at 1200 E Commerce Blvd.; Passed

3. Cigarette License for Dollar General - 1026 E Commerce Blvd

Administrator Wilber noted that Dollar General will be opening in the Dove Plaza and would like to sell cigarettes.

Motion Board Member Otte/Board Member Behrend to approve the cigarette license for Dollar General located at 1026 Commerce Blvd.; Passed

**4. Show Permit - Raceway Bar & Grill - 711 E Washington St - Car Show
on Tuesday Nights from 4pm-9pm, April 28th - October 13th, 2020**

Chief Schmidt stated there were no issues with this application.

Administrator Wilber recommended that if the permit is approved, it should be subject to any restrictions on public gatherings.

Motion Board Member Behrend/Board Member Gundrum to approve the show permit for Raceway Bar & Grill subject to any restrictions by the State on public gatherings.; Passed

C. Review and Action

1. Parks Maintenance Contract Renewal

Administrator Wilber noted that there are no changes in the renewal of this contract and there has not been an increase in the fees for several years. She stated that staff has been very satisfied with this service.

Motion Board Member Kohl/Board Member Behrend to approve the Parks maintenance contract with Evergreen Property Services as presented; Passed

2. Hartford Road Reconstruction Contract

Engineer Haggerty stated that 1 bid was received for the Hartford Road reconstruction project. He informed the Board that Heartland Construction was the bidder with a bid of \$1,883,732.35, which was lower than the engineer's pre-bid estimate of \$2,330,000. Engineer Haggerty noted that the design engineer, Troy Hartjes, from raSmith recommends awarding the bid to Heartland Construction. He also noted that the bid includes an alternate bid for retaining wall block in the amount of \$130,000 which is needed in areas along the northerly side of Hartford Road where the wetland encroaches very close to the roadway. Engineer Haggerty also stated that he recommends a contingency amount of \$61,267.65 for a total allocation not to exceed \$2,075,000.

Motion Board Member Fredericks/Board Member Otte to award the Hartford Road reconstruction contract to Heartland Construction for a total allocation not to exceed \$2,075,000; Passed

3. Stonefield Terrace Easement Abandonment

Engineer Haggerty informed the Board that in 2004 a certified survey map (CSM) 5696 created the easements needed within the Arbor Pointe subdivision and an easement illustration mistakenly showed an easement on Lot 2, which is within the area of the proposed Stonefield Terrace development (labeled as "L45 on the CSM). He stated that no utility facilities were ever planned for this easement. Engineer Haggerty noted that the easement error carried through on the more recently approved CSM 6476 prepared for the creation of the assisted living property and now is affecting the Stonefield Terrace development. He recommended that the Board vacate the easement shown on CSM 5696 and CSM 6476.

Motion Board Member Otte/Board Member Fredericks to approve the vacation of the easement on Lot 2 shown on CSM 5696 and CSM 6476; Passed

4. Wetland Delineation Proposal

Engineer Haggerty stated that Ruekert/Mielke has outlined a proposal for wetland delineation services for three areas: 1. Lawndale Swamp, adjacent to the fire station. 2. The area immediately west of the Lawndale Swamp. 3. The area between the wastewater treatment facility and the James Street storage facility. He noted that performing the wetland delineations separately would cost more than having delineation for all three areas performed at one time. It was noted that the cost to the Village would be \$8,700 for all areas performed at once compared to \$14,000 for the areas performed separately.

Motion Board Member Otte/Board Member Behrend to approve the wetland delineation for all three areas, discussed above, at one time for a cost not to exceed \$8,700; Passed

5. Stonefield Terrace Public Improvements

Engineer Haggerty informed the Board that three bids were received for the public utilities proposed for the Stonefield Terrace development. He noted that the low bid was received from Heartland Construction in the amount of \$204,014.50. Engineer Haggerty recommended awarding the Stonefield Terrace public improvements to Heartland Construction for a bid of \$204,014.50 plus a contingency amount of \$10,985.50 for a total allocation not to exceed \$215,000.

Administrator Wilber noted that the motion should be subject to the property changing ownership to Dittmar Realty, the developer of the Stonefield Terrace development.

Motion Board Member Otte/Board Member Fredericks to award the Stonefield Terrace public improvements bid to Heartland Construction for a cost not to exceed \$215,000, subject to the property changing ownership to Dittmar Realty; Passed

6. Ordinances

A. 04-01-2020 An Ordinance Creating Section 336-3L "Violation of Public Health Order" and Creating Section 336-9A "Violations and Penalties" of the Village Code of the Village of Slinger

Administrator Wilber explained that the Village's Municipal Court Attorney recommended that staff adopt the specific statutes that enable the police department to enforce restrictions in place during the pandemic. She stated that Village code adopts a broad range of statutes but the attorney felt that citing these in detail would be more effective.

Trustee Otte introduced Ordinance 04-01-2020

Trustee Otte recommended that the three readings be waived.

Motion Board Member Otte/Board Member Kohl to waive the three readings; Passed

The Board passed Ordinance 04-01-2020.

B. 04-02-2020 An Ordinance Amending Section 550-8 "Zoning Administrator

Designated"

Administrator Wilber noted that the change in the ordinance was to change the zoning responsibilities from the Building Inspector to the Planner.

Trustee Gundrum introduced Ordinance 04-02-2020 and recommended the three readings be waived.

Motion Board Member Gundrum/Board Member Fredericks to waive the three readings;
Passed

The Board passed Ordinance 04-02-2020.

7. Communications and Possible Action Thereon

Administrator Wilber stated that Engineer Haggerty had received an email from a property owner on Howard Ave with questions and concerns and that email and Engineer Haggerty's reply have been provided to the Board for review.

Administrator Wilber stated that she had received an email from a resident of Farmstead Creek subdivision concerning road signs within the subdivision.

It was noted that staff would look into the Farmstead Creek suggestions and bring the findings back to the Board at the next meeting.

Administrator Wilber informed the Board that beginning the week of April 13, 2020 staff will be implementing an isolation schedule to try to reduce possible exposure to COVID-19.

8. Staff Reports and Action Thereon

9. Adjourn

Motion Board Member Kohl/Board Member Behrend to adjourn at 6:28pm; Passed

Approved By: _____
Russell Brandt

Drafted By: Tammy Tennes, Clerk/HR Village of Slinger